MEETING OF MAYOR AND COUNCIL
FEBRUARY 21, 2024 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE
Mayor Slavicek called the meeting to order at 7:05pm. All in attendance stood for a moment of silence for our armed forces serving to protect us.

* CALLING OF THE ROLL
Mayor Slavicek
Councilman Karczewski
Councilwoman Bohinski
Councilman Duffy
Councilman Dzingleski
Councilman Reid
Councilman Stasi
Also in attendance was Borough Attorney Joseph Youssouf and Borough Engineer Kevin Meade.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-

willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.
No one from the public spoke.

* ACCEPTANCE OF MINUTES – January 17, 2024
MOTION – Councilman Dzingleski SECONDED – Councilman Reid
ROLL CALL: 6-0

* CONSENT AGENDA
Report of Municipal Clerk and Tax Collector for January 2024
RESOLUTIONS:
2024 –
59: Appointment of Registered Municipal Clerk
60: Payment of Bills
61: Authorization for Final Payment of Stair Project
62: Authorization for 2024/2025 Community Development Block Grant
63: Appointment of Interim Tax Collector
64: Appointment of Interim Business Administrator
65: Tax Appeals Authorization

Councilman Karczewski asked for Resolution 2024-61 to be pulled.

MOTION – Councilman Karczewski SECONDED – Councilman Stasi
ROLL CALL: 6-0

* REPORTS of Mayor, Committees, Business Administrator, Borough Attorney, Borough Engineer

Mayor Slavicek thanked the DPW for all their hard work during the snowstorms. He will be in contact with the Chief of Police to go over the no parking ordinances during snowstorms and make sure they are being enforced. Service and Sweets was a successful event. On Maple Street there is an Eagle Scout project with a tetherball court, all are welcome to check it out. The budget is in process. There are many events coming up in March and he hopes to see everyone at them.

Councilman Dzingleski spoke about the International Women's Day collection and the significance of it.

Councilman Reid spoke about snowstorm compliance from residents.

Councilman Karczewski had nothing to report.

Councilman Duffy had nothing to report.

Councilwoman Bohinski spoke about unclaimed funds for the Borough, and possibly doing an event for Flag Day this year.

Councilman Stasi had nothing to report.

Borough Engineer Meade spoke on the stormwater ordinances and the annual pollution plan.

* ORDINANCE 2024-01 (Second Reading)

Calendar Year 2024 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

MOTION – Councilman Dzingleski SECONDED – Councilwoman Bohinski
ROLL CALL: 6-0

* CLOSED SESSION – Resolution pertaining to Matters: Attorney Client Privilege and Litigation.

MOTION – Councilman Dzingleski SECONDED – Councilman Stasi
ROLL CALL: 6-0

* OPEN SESSION

MOTION – Councilman Duffy SECONDED – Councilwoman Bohinski
ROLL CALL: 6-0

Resolution 2024-66: Temporary Emergency Appropriation #1

MOTION – Councilman Dzingleski SECONDED – Councilman Reid
ROLL CALL: 6-0

* ADJOURNMENT
There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilman Karczewski at 8:41pm. All were in favor.

MHall

Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION

#2024-059

APPOINTMENT OF REGISTERED MUNICIPAL CLERK

BE IT RESOLVED by the Governing body of the Borough of Helmetta, appoint Municipal Clerk as of February 21, 2024. I, Chris Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council, do hereby appoint.

MELISSA HALLERMAN

as REGISTERED MUNICIPAL CLERK for the Borough of Helmetta.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 21, 2024.

MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-060

PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 21, 2024.

MELISSA HALLERMAN, RMC
Municipal Clerk

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

First Enc Date Range: First to 12/31/24
Include Non-Budgeted: Y

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

PO # / Item Description	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00482	07/27/23	FIR04 FIRE & SAFETY SERVICES CORP.									
1 BATTERIES FOR TANKER 350			2,141.87	3-01-25-749-020	B	FIRE DEPARTMENT OE	A	07/27/23	02/01/24		SI23-2374
23-00607	09/15/23	PACKE005 PACKET MEDIA LLC									
1 TAX SALE FORMS 2023			540.00	3-01-20-708-021	B	REVENUE ADMN TAX COLL OE	A	09/15/23	02/01/24		90772
23-00668	10/16/23	JERSE010 JERSEY COAST FIRE EQUIPMENT									
1 KITCHEN HOOD INSPECTION			248.75	3-01-25-749-020	B	FIRE DEPARTMENT OE	A	10/16/23	02/01/24		12611780
23-00752	11/13/23	RIL10 RILEIGHS OUTDOOR DECOR									
1 LIGHTS			455.67	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	11/13/23	02/01/24		
23-00792	11/29/23	KEY01 KEY TECH LABORATORIES									
1 CORE SAMPLING & TESTING			2,010.00	G-02-15-026-024	B	NJDOT LAKE DRIVE	A	11/29/23	02/01/24		
23-00808	12/08/23	PAB01 PABCO INDUSTRIES LLC									
1 LEAF BAGS			2,014.20	G-02-15-026-018	B	CLEAN COMMUNITIES 2022	A	12/08/23	02/18/24		
23-00812	12/08/23	FIR04 FIRE & SAFETY SERVICES CORP.									
1 REPAIRS TO ENG 36-1(S123-2375)			741.37	3-01-25-749-020	B	FIRE DEPARTMENT OE	A	12/08/23	02/01/24		S123-2375
23-00822	12/14/23	BALLO005 BALLOON MAGIC BY SAVINA									
1 BALLON DECORATION 12/3/23			500.00	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	A	12/14/23	02/01/24		235
23-00836	12/27/23	HOLID005 HOLIDAY OUTDOOR DECOR									
1 C7 BLUBS FOR SNOWFLAKES/SHP			301.94	3-01-26-765-020	B	STREETS & ROADS OE	A	12/27/23	02/01/24		INV12101
23-00840	12/27/23	BET01 BETTER LIVING									
1 KEYS CUT			4.98	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	12/27/23	02/14/24		A596274
23-00841	12/27/23	HOLID005 HOLIDAY OUTDOOR DECOR									
1 C9 BULBS/CORD SET/SHPPING			455.67	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	12/27/23	02/20/24		INV11578

February 20, 2024
06:44 PM

BOROUGH OF HELMETTA
Purchase Order Listing By P.O. Number

PO # PO Date Vendor / Item Description	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00845 12/27/23 LANGU005 LANGUAGE LINK					A	12/27/23	02/06/24		
1 INTERPRETATION SVC FOR COURT	8.61	3-01-42-855-020	B	MUNICIPAL COURT OE					
23-00851 12/27/23 GLENC005 GLENCO SUPPLY INC.					A	12/27/23	02/09/24		32594
1 VARIOUS SIGNS REFACED	1,621.00	3-01-26-765-020	B	STREETS & ROADS OE					
23-00854 12/27/23 AUTOZ005 AUTOZONE STORES LLC					A	12/27/23	02/01/24		6450152978
1 WASHER FL.& MIRRORS FOR 350	371.72	3-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS					
24-00013 01/03/24 LISAS005 LISA'S ROOTS OF LOVE INC.					A	01/03/24	02/01/24		265
1 FLOWERS FOR EMPL DINNER	265.00	3-01-28-795-020	B	RECREATION OE					
24-00020 01/05/24 MYBIN005 MYBINDING,LLC					A	01/05/24	02/01/24		SQ271213
1 FOLDING MACHINE	475.29	4-01-26-772-020	B	BUILDINGS & GROUNDS OE					
24-00029 01/09/24 MGL01 MGL PRINTING SOLUTIONS					A	01/09/24	02/01/24		202720
1 DOG/CAT LIC. RECPT BOOK	367.00	4-01-27-788-020	B	ANIMAL CONTROL OE					
24-00037 01/10/24 HDS01 CORE & MAIN LP					A	01/10/24	02/01/24		
1 5 WATER METERS	750.00	3-05-55-500-021	B	WATER OPERATING OE					
24-00038 01/10/24 BRU BRUNSWICK UNIFORM SUPPLY					A	01/10/24	02/01/24		48123
1 CLOTHING-C.KEONIG	745.00	3-01-26-765-020	B	STREETS & ROADS OE					
24-00048 01/18/24 PRIDE005 PRIDE LANDSCAPE SUPPLY					A	01/18/24	02/02/24		
1 RUBBER SNOW PADDLES	727.20	4-01-26-765-020	B	STREETS & ROADS OE					
24-00049 01/22/24 HARDR005 HARD ROCK HOTEL & CASINO, AC					A	01/22/24	02/01/24		CONF# NKDNS
1 MCANJ 2024-M. HALLERMAN HOTEL	393.00	4-01-20-120-020	B	MUNICIPAL CLERK OE					
24-00057 01/23/24 YOU JOSEPH D. YOUSSOUF, ESQ					A	01/23/24	02/01/24		478
1 LEGAL SVCS (8/24/23-11/22/23)	6,680.00	3-01-20-712-020	B	LEGAL SERVICES OE					
24-00058 01/23/24 BOR08 BORO OF HELMETTA PETTY CASH									
1 SUPPLIES FOR COFFEE W/ COUNSEL	7.91	3-01-28-795-020	B	RECREATION OE	A	01/23/24	02/01/24		20231111
2 SUPPLIES FOR COFFEE W/ COUNSEL	2.12	3-01-28-795-020	B	RECREATION OE	A	01/23/24	02/01/24		20231102
3 DONUTS FIR MENORAH LIGHTING	44.75	3-01-28-795-020	B	RECREATION OE	A	01/23/24	02/01/24		20231207
4 2 FLYER DESIGNS	25.90	3-01-28-795-020	B	RECREATION OE	A	01/23/24	02/01/24		20231102
5 MAGIC KITS	37.32	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	A	01/23/24	02/01/24		20231027

PO # PO Date Vendor / Item Description	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00058 01/23/24 BOR08 BORO OF HELMETTA PETTY CASH		Continued							
6 POSTAGE	12.85	3-01-31-831-020	B	POSTAGE	A	01/23/24	02/01/24		20231027
7 SUBSCRIPTION TO CANVA	12.95	4-01-28-795-020	B	RECREATION OE	A	01/29/24	02/01/24		FLYERS
8 REFRESHMENT-SERVICES & SWEETS	7.98	4-01-28-795-020	B	RECREATION OE	A	01/29/24	02/01/24		20240126
	151.78								
24-00059 01/24/24 MUN01 MUNICIPAL CT ADM ASSOC OF NJ									
1 CONF. REG FEE (4/23-4/26)	425.00	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	01/24/24	02/01/24		
24-00061 01/26/24 HEL07 HELMETTA MUNICIPAL COURT									
1 DECEMBER 2023 CC	186.07	3-01-42-855-020	B	MUNICIPAL COURT OE	A	01/26/24	02/01/24		
24-00063 01/26/24 PERRY005 PERRY'S AUTOMOTIVE SERVICE									
1 ADDITIONAL WORK ON 550 TRUCK	2,605.21	3-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	01/26/24	02/01/24		Z-6139
24-00064 01/26/24 BRI01 BRIAN'S LAWN MOWER									
1 REPAIR OF 5 CHAINSAW CHAINS	122.95	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	01/26/24	02/06/24		20240901
24-00067 01/26/24 NATUR005 NATURE'S CHOICE CORPORATION									
1 DISPOSAL OF TREES & LOGS	60.00	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	01/26/24	02/06/24		127961A-IN
2 DISPOSAL OF TREES & LOGS	60.00	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	01/26/24	02/06/24		127878A-IN
	120.00								
24-00068 01/26/24 BET01 BETTER LIVING									
1 AA BATTERIES	19.99	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	01/26/24	02/14/24		B137713
24-00069 01/26/24 MON06 MONROE TOWNSHIP UTILITY DEPT.									
1 SEWER TREATMENT 1ST QTR 2024	68,711.00	4-07-55-500-023	B	MONROE M.U A. CHARGES	A	01/26/24	02/01/24		
24-00070 01/29/24 CEN01 CENTRAL JERSEY REGISTRARS'									
1 2024 MEMBSHP-M. HALLERMAN	20.00	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	01/29/24	02/01/24		2024
24-00072 01/29/24 MCI01 Middlesex Cty Improvement Auth									
1 BRUSH TO CTY/MUNICIPAL SITE	19.35	3-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM	A	01/29/24	02/01/24		AR040449
2 LEAVES TO CTY/MUNICIPAL SITE	176.72	3-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM	A	01/29/24	02/01/24		AR040449
3 SINGLE FAMILY HOUSEHOLD	2,835.36	3-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM	A	01/29/24	02/01/24		AR040476
	3,031.43								

PO # PO Date Vendor / Item Description	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00073 01/29/24 AMAZ0005 AMAZON CAPITAL SERVICES									
1 METER GASKETS	63.80	4-05-55-500-021	B	WATER OPERATING OE	A	01/29/24	02/01/24		1HKW-LXVL-7CPH
2 TONER	101.89	4-01-20-701-020	B	ADMINISTRATOR OE	A	01/29/24	02/01/24		1CPY-QQG1-DWNR
3 BULBS FOR PLOW & FLUID FILM	60.94	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	01/29/24	02/01/24		1KLD-X71Q-17GH
4 PLOW LIGHTS & BULBS FOR 350	201.79	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	01/29/24	02/01/24		19WN-G716-93NN
	428.42								
24-00074 01/29/24 AMAZ0005 AMAZON CAPITAL SERVICES									
1 BEST SNOWMAN PRIZES	40.86	4-01-28-795-020	B	RECREATION OE	A	01/29/24	02/01/24		1KCV-NMX3-4J3P
2 CANDY FOR SERVICE/SWEETS EVENT	211.15	4-01-28-795-020	B	RECREATION OE	A	01/29/24	02/01/24		1RGL-FPQW-1X73
3 TABLECLOTHS/GIFT PLATES NAPKIN	111.11	4-01-28-795-020	B	RECREATION OE	A	01/29/24	02/01/24		1YYK-3NPR-6TYR
4 COFFEE CUPS	26.59	4-01-28-795-020	B	RECREATION OE	A	01/29/24	02/01/24		1YMK-4XNP-DHG1
	389.71								
24-00075 01/29/24 NEW36 NEW JERSEY WATER ASSOCIATION									
1 DUES-PAUL REED (2024)	465.00	4-05-55-500-021	B	WATER OPERATING OE	A	01/29/24	02/01/24		2632
24-00076 01/29/24 PWA01 PUBLIC WORKS ASSOC. OF NJ									
1 PWANJ MEMBERSHIP-PAUL REED	75.00	4-01-26-765-020	B	STREETS & ROADS OE	A	01/29/24	02/01/24		2024
24-00077 01/29/24 AUTOZ005 AUTOZONE STORES LLC									
1 CAR WASH FUILD/LIGHTS/WD40	113.27	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	01/29/24	02/08/24		6450238781
24-00078 01/29/24 NOR01 NORCIA CORPORATION									
1 REPAIR LIGHT ISSUE ON 450	380.98	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	01/29/24	02/06/24		83873
2 MAINTENANCE ON 8500	410.91	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	01/29/24	02/06/24		83902
3 REPAIR 450 TAILLIGHTS	221.22	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	01/29/24	02/06/24		83906
	1,013.11								
24-00079 01/29/24 CIR01 CIRCLE JANITORIAL SUPPLIES									
1 VACUUM BEATER BAR & BELT	46.25	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	01/29/24	02/02/24		28153-24
24-00080 01/29/24 WBM01 W.B. MASON									
1 2 CASES OF COPY PAPER	151.96	4-01-31-834-020	B	OFFICE SUPPLIES	A	01/29/24	02/14/24		243685810
2 CONSTRUCTION PAPER	3.79	4-01-28-795-020	B	RECREATION OE	A	01/29/24	02/14/24		243860855
	155.75								
24-00083 01/29/24 STA02 STAPLES									
1 HP 05A BLACK TONER	95.81	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	01/29/24	02/01/24		3553517470

PO # PO Date Vendor / Item Description	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00083 01/29/24 STA02 STAPLES		Continued							
2 TAPE	16.28	3-01-31-834-020	B	OFFICE SUPPLIES	A	01/29/24	02/01/24		3553517471
	112.09								
24-00084 02/01/24 ROS02 THOMAS C. ROSELLI, ESQ.									
1 PUBLIC DEFENDER JANUARY 2024	300.00	4-01-20-712-020	B	LEGAL SERVICES OE	A	02/01/24	02/01/24		
2 PUBLIC DEFENDER FEBRUARY 2024	300.00	4-01-20-712-020	B	LEGAL SERVICES OE	A	02/01/24	02/01/24		
	600.00								
24-00086 02/02/24 HMCOM005 HM COMPANY LLC									
1 FINAL PAYMENT FRONT STAIRS	6,443.01	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	02/02/24	02/07/24		
2 MAINTENANCE BOND	1,479.49	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	02/02/24	02/07/24		
	7,922.50								
24-00087 02/02/24 NEW23 NJ LEAGUE OF MUNICIPALITIES									
1 JOB POSTING-BUSINESS ADMIN	160.00	4-01-20-701-020	B	ADMINISTRATOR OE	A	02/02/24	02/02/24		
24-00088 02/02/24 STA01 STATE OF NJ - PWT									
1 1ST QTR 2024 WATER TAX	262.20	4-05-55-500-021	B	WATER OPERATING OE	A	02/02/24	02/02/24		
24-00091 02/05/24 AMAZO005 AMAZON CAPITAL SERVICES									
1 1-PIVOT ADAPTER	10.82	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	02/05/24	02/05/24		1CL9-XPIX-VMT6
2 MEASURING WHEEL FOR CURBSTOP	46.72	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	02/05/24	02/05/24		1PJ1-3VQL-LQGX
	57.54								
24-00092 02/05/24 AMAZO005 AMAZON CAPITAL SERVICES									
1 ST. PATRICKS GIVEAWAYS (ORD 1)	198.70	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	A	02/05/24	02/05/24		1MKH-NR96-99PG
2 ST. PATRICKS GIVEAWAYS (ORD 2)	204.39	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	A	02/05/24	02/05/24		1GF9-TM33-JMV9
	403.09								
24-00093 02/05/24 AMAZO005 AMAZON CAPITAL SERVICES									
1 12 PLASTIC TABLECOTHES	19.98	4-01-28-795-020	B	RECREATION OE	A	02/05/24	02/05/24		11KP-JFV1-17MY
2 COOKIE BAGS AND JELLYBEANS	29.99	4-01-28-795-020	B	RECREATION OE	A	02/05/24	02/05/24		1QFX-6RY3-1PLX
3 GIVEAWAYS FOR EASTER	103.96	4-01-28-795-020	B	RECREATION OE	A	02/05/24	02/05/24		1G1N-FJ74-1DWG
4 EASTER EGGS ABD CANDY	411.76	4-01-28-795-020	B	RECREATION OE	A	02/05/24	02/05/24		1GDD-KTTV-HPPM
	565.69								
24-00094 02/05/24 NEW31 NJ DEPT OF HLTH & SR SVC (DOG)									
1 JANUARY 2024 DOG LICENSES	195.00	T-09-00-000-001	B	ANIMAL CONTROL EXPENSES	A	02/05/24	02/05/24		JANUARY 2024

PO # PO Date Vendor / Item Description	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00095 02/05/24 MUN08 MUNICIPAL CAPITAL FINANCE									
1 SAVIN PAYMENT 35 OF 60	247.35	4-01-31-832-020	B	COPYING	A	02/05/24	02/05/24		130700
24-00096 02/05/24 NEWJE010 NEW JERSEY REGISTRAR'S ASSOC									
1 NJRA MEMSHP-M. HALLERMAN	25.00	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/05/24	02/05/24		12260
2 NJRA REGISTRAR-M. .HALLERMAN	75.00	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/05/24	02/05/24		12260
	100.00								
24-00097 02/06/24 MCU01 Middlesex Cty Utilities Auth									
1 DUMPING CHARGES-JANUARY 2024	3,687.42	4-01-32-837-020	B	LANDFILL/DISPOSAL SOLID WASTE	A	02/06/24	02/06/24		1019120
24-00098 02/06/24 PRE03 PRECISION ANALYTICAL SVCS, INC									
1 JANUARY 2024 SAMPLE ANALYSIS	37.00	4-05-55-500-021	B	WATER OPERATING OE	A	02/06/24	02/06/24		74456
24-00099 02/06/24 EAS01 EAST BRUNSWICK WATER UTILITY									
1 JANUARY 2024 WATER	32,797.69	4-05-55-500-025	B	PURCHASE OF WATER	A	02/06/24	02/06/24		
24-00100 02/06/24 WBM01 W.B. MASON									
1 PACK OF LARGE DOOR HOOKS	13.99	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/06/24	02/06/24		244041653
2 CARD STOCK PAPER	20.39	4-01-31-834-020	B	OFFICE SUPPLIES	A	02/06/24	02/06/24		244167015
3 MAILING LABELS	40.39	4-01-31-834-020	B	OFFICE SUPPLIES	A	02/06/24	02/06/24		244219968
4 SUPPLIES FOR SVCS & SWEETS	191.57	4-01-31-834-020	B	OFFICE SUPPLIES	A	02/06/24	02/06/24		244191700
	266.34								
24-00101 02/06/24 STA02 STAPLES									
1 NEW CHAIR AND FEE	159.18	4-01-20-701-020	B	ADMINISTRATOR OE	A	02/06/24	02/06/24		3558158724
2 WIRELESS KEYBRD AND MOUSE	27.99	4-01-20-701-020	B	ADMINISTRATOR OE	A	02/06/24	02/06/24		3558158724
3 PENS	20.08	4-01-31-834-020	B	OFFICE SUPPLIES	A	02/06/24	02/06/24		3558158726
	207.25								
24-00102 02/06/24 ACT01 ACTION DATA SVC,INC									
1 PAYROLL INVOICE# 86153	62.75	4-01-20-705-021	B	FINANCE OE	A	02/06/24	02/06/24		
2 PAYROLL INVOICE# 86153	20.91	4-05-55-500-021	B	WATER OPERATING OE	A	02/06/24	02/06/24		
3 PAYROLL INVOICE# 86153	20.91	4-07-55-500-021	B	SEWER OPERATING OE	A	02/06/24	02/06/24		
	104.57								
24-00103 02/06/24 PSE01 PSE&G CO									
1 ACCT# 13 014 183 07	2,620.55	4-01-31-829-020	B	NATURAL GAS	A	02/06/24	02/06/24		

PO # PO Date Vendor / Item Description	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00104 02/06/24 JCP01 JCP&L									
1 STREET LIGHTING/ELECTRICITY	1,335.49	4-01-31-826-020	B	STREET LIGHTING	A	02/06/24	02/06/24		
2 STREET LIGHTING/ELECTRICITY	1,008.57	4-01-31-825-020	B	ELECTRICITY	A	02/06/24	02/06/24		
	2,344.06								
24-00105 02/07/24 KOT01 JOSEPH KOTORA									
1 ARTIFICAL SMOKE FOR TESTING	144.27	4-01-25-752-020	B	FIRE PREVENTION BUREAU OE	A	02/07/24	02/07/24		
24-00106 02/08/24 STA17 STAR2STAR COMMUNICATIONS									
1 TELEPHONE-FEBRUARY 2024 (FD)	238.47	4-01-31-827-020	B	TELEPHONE COSTS	A	02/08/24	02/08/24		SUB01699337
2 TELEPHONE-FEBRUARY 2024 (BORO)	363.52	4-01-31-827-020	B	TELEPHONE COSTS	A	02/08/24	02/08/24		SUB01699338
	601.99								
24-00107 02/08/24 CLE04 CLEARY GIACOBBE ALFIERI&JACOBS									
1 LEGAL SERVICES-JANUARY 2024	1,890.00	4-01-20-712-020	B	LEGAL SERVICES OE	A	02/08/24	02/08/24		130435
24-00108 02/08/24 MID17 MIDDLESEX COUNTY TREASURER									
1 FUEL USAGE-JANUARY 2024	1,159.36	4-01-31-833-020	B	GASOLINE	A	02/08/24	02/08/24		CV-9-1-24
24-00109 02/08/24 ONE02 ONE CALL CONCEPTS, INC.									
1 REGULAR LOCATES-NOVEMBER 2023	11.44	3-01-26-765-020	B	STREETS & ROADS OE	A	02/08/24	02/09/24		3115087
2 REGULAR LOCATES-JANUARY 2024	1.43	3-01-26-765-020	B	STREETS & ROADS OE	A	02/09/24	02/09/24		4015086
	12.87								
24-00110 02/09/24 BOH02 SANDRA BOHINSKI									
1 REFRESHMENTS FOR EVENT (2/8)	70.90	4-01-28-795-020	B	RECREATION OE	A	02/09/24	02/09/24		
24-00111 02/09/24 KELSO005 KELSO & BURGESS									
1 COURT SESSION FEBRUARY 2024	600.00	4-01-25-757-020	B	MUNICIPAL PROSECUTOR OE	A	02/09/24	02/09/24		
24-00112 02/09/24 AMAZO005 AMAZON CAPITAL SERVICES									
1 INK FOR BANK SCANNER	21.31	4-05-55-500-021	B	WATER OPERATING OE	A	02/09/24	02/09/24		13JY-7TJN-HLJ6
2 INK FOR BANK SCANNER	21.32	4-07-55-500-021	B	SEWER OPERATING OE	A	02/09/24	02/09/24		13JY-7TJN-HLJ6
3 PENS	8.99	4-01-20-701-020	B	ADMINISTRATOR OE	A	02/09/24	02/09/24		1F47-QQ43-JPWM
4 LIGHTS FOR COMM. CTR	326.70	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	02/09/24	02/09/24		1F47-QQ43-JPWM
5 CLOTHING-PAUL REED	397.15	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	02/09/24	02/09/24		1H6C-WCGH-MK34
6 ST. PATTYS DAY GIVEAWAYS	24.99	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	A	02/09/24	02/09/24		1HY9-D944-PRP6
7 ST. PATTYS DAY GIVEAWAYS	24.99	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	A	02/09/24	02/09/24		1HDX-4X4J-QY4T
8 EASTER CANDY	98.85	4-01-28-795-020	B	RECREATION OE	A	02/09/24	02/09/24		1KT3-9XDN-DCDW

PO # PO Date Vendor / Item Description	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00112 02/09/24 AMAZO005 AMAZON CAPITAL SERVICES		Continued							
9 BUNNY HOP COSTUME	12.99	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	A	02/09/24	02/09/24		1FG7-4JTP-1DP7
	937.29								
24-00113 02/09/24 ALL04 ALLIED METER SERVICE, INC.									
1 CERTIFICATION TEST	45.00	3-05-55-500-021	B	WATER OPERATING OE	A	02/09/24	02/15/24		2023-754
24-00114 02/14/24 MUN03 MUNICIPAL CLERKS ASSOC OF NJ									
1 2024 MEMBERSHIP-M. HALLERMAN	100.00	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/14/24	02/14/24		
24-00115 02/14/24 JAM01 JAMESBURG - BOROUGH OF									
1 POLICES SERVICES-JAN-MAR 2024	182,875.00	4-01-43-746-031	B	POLICE SERVICES - JAMESBURG	A	02/14/24	02/14/24		
24-00119 02/15/24 AMAZO005 AMAZON CAPITAL SERVICES									
1 BACK DROP FOR EASTER	28.99	4-01-28-795-020	B	RECREATION OE	A	02/15/24	02/15/24		1674-4N9J-NFK6
2 EASTER DECORATIONS	8.99	4-01-28-795-020	B	RECREATION OE	A	02/15/24	02/15/24		1674-4N9J-NFK
	37.98								
24-00120 02/15/24 AMAZO005 AMAZON CAPITAL SERVICES									
1 BRASS TAGS	67.00	4-07-55-500-021	B	SEWER OPERATING OE	A	02/15/24	02/15/24		1GK-9KLX-CWVQ
2 NUMBER PUNCH	15.99	4-07-55-500-021	B	SEWER OPERATING OE	A	02/15/24	02/15/24		1GK-9KLX-CWVQ
3 STROBES FOR VAN	25.99	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	02/15/24	02/15/24		1GK-9KLX-CWVQ
4 STROBES FOR VAN	44.99	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	02/15/24	02/15/24		1GK-9KLX-CWVQ
5 PROMO	5.36-	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	02/15/24	02/15/24		1GK-9KLX-CWVQ
	148.61								
24-00121 02/15/24 AMAZO005 AMAZON CAPITAL SERVICES									
1 SPLITTER FOR VAN LIGHTS	14.44	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	02/15/24	02/15/24		1VH6-3GHW-G1YF
2 BULBS FOR INSIDE CHEVY EXPRESS	11.68	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	A	02/15/24	02/15/24		1VH6-3GHW-G1YF
	26.12								
24-00122 02/15/24 XTE01 XTEL COMMUNICATIONS									
1 TELEPHONE LINES-FEBRUARY	680.12	4-01-31-827-020	B	TELEPHONE COSTS	A	02/15/24	02/15/24		240311238
24-00123 02/15/24 COMCA649 COMCAST									
1 ACCT#8499 05 248 0023649	128.36	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	02/15/24	02/15/24		
2 ACCT#8499 05 248 0023649	42.79	4-05-55-500-021	B	WATER OPERATING OE	A	02/15/24	02/15/24		

PO # PO Date Vendor / Item Description	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00123 02/15/24 COMCA649 COMCAST		Continued							
3 ACCT#8499 05 248 0023649	42.79	4-07-55-500-021	B	SEWER OPERATING OE	A	02/15/24	02/15/24		
	213.94								
24-00129 02/18/24 HOM03 HOME NEWS & TRIBUNE									
1 MEETING DATES 2024	49.04	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/18/24	02/20/24		
2 PROFESSIONAL SERVICE NOTICE	78.68	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/18/24	02/20/24		
3 9733389-LEGAL NOTICE	49.04	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/18/24	02/20/24		
4 9733402-LEGAL NOTICE	59.57	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/18/24	02/20/24		
5 9753812-LEGAL NOTICE	56.06	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/18/24	02/20/24		
6 OPEN PUBLIC MEETINGS-97454780	44.36	4-01-20-120-020	B	MUNICIPAL CLERK OE	A	02/18/24	02/20/24		
	336.75								
24-00130 02/18/24 MCI01 Middlesex Cty Improvement Auth									
1 SINGLE FAMILY HOUSEHOLD-JAN	2,835.36	4-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM	A	02/18/24	02/18/24		AR040511
2 BRUSH TO CTY/MUNICIPAL SITE	114.22	4-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM	A	02/18/24	02/18/24		AR040493
3 LEAVES TO CTY/MUNICIPAL SITE	9.08	4-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM	A	02/18/24	02/18/24		AR040493
	2,958.66								
24-00132 02/18/24 JCP01 JCP&L									
1 ACCT#100 128 267 034	28.08	4-01-31-825-020	B	ELECTRICITY	A	02/18/24	02/18/24		
2 ACCT#100 114 338 708	4.59	4-01-31-825-020	B	ELECTRICITY	A	02/18/24	02/18/24		
3 ACCT#100 054 008 006	108.29	4-01-31-825-020	B	ELECTRICITY	A	02/18/24	02/18/24		
4 ACCT#100 128 456 728	34.75	4-01-31-825-020	B	ELECTRICITY	A	02/18/24	02/18/24		
5 ACCT#100 117 346 864	228.04	4-01-31-825-020	B	ELECTRICITY	A	02/18/24	02/18/24		
	403.75								
24-00133 02/20/24 JCP01 JCP&L									
1 ACCT#100 008 806 760	8.95	4-01-31-825-020	B	ELECTRICITY	A	02/20/24	02/20/24		
2 ACCT#100 149 420 620	69.83	4-01-31-826-020	B	STREET LIGHTING	A	02/20/24	02/20/24		
	78.78								
24-00134 02/20/24 PUR01 PITNEY BOWES BANK PURCHASE PWR									
1 FINANCE CHARGES	14.44	4-01-31-831-020	B	POSTAGE	A	02/20/24	02/20/24		
24-00135 02/20/24 PSE01 PSE&G CO									
1 77 213 845 08	1,470.85	4-01-31-829-020	B	NATURAL GAS	A	02/20/24	02/20/24		

PO # / Item Description	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00137	02/20/24	ACT01 ACTION DATA SVC,INC									
1 PAYROLL INVOICE# 86585			72.50	4-01-20-705-021	B	FINANCE OE	A	02/20/24	02/20/24		
2 PAYROLL INVOICE# 86585			24.16	4-05-55-500-021	B	WATER OPERATING OE	A	02/20/24	02/20/24		
3 PAYROLL INVOICE# 86585			24.17	4-07-55-500-021	B	SEWER OPERATING OE	A	02/20/24	02/20/24		
			120.83								
24-00139	02/20/24	VER02 VERIZON WIRELESS									
1 CELL PHONE (1/13-2/12)			71.48	4-01-20-701-020	B	ADMINISTRATOR OE	A	02/20/24	02/20/24		
2 CELL PHONE (1/13-2/12)			71.48	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	A	02/20/24	02/20/24		
			142.96								

Total Purchase Orders: 83 Total P.O. Line Items: 152 Total List Amount: 347,659.02 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	28,545.28	0.00	0.00	28,545.28
WATER OPERATING FUND	3-05	795.00	0.00	0.00	795.00
Year Total:		29,340.28	0.00	0.00	29,340.28
CURRENT FUND	4-01	210,458.12	0.00	0.00	210,458.12
WATER OPERATING FUND	4-05	33,734.86	0.00	0.00	33,734.86
SEWER OPERATING FUND	4-07	68,903.18	0.00	0.00	68,903.18
Year Total:		313,096.16	0.00	0.00	313,096.16
GRANT FUND	G-02	4,024.20	0.00	0.00	4,024.20
ANIMAL TRUST FUND	T-09	195.00	0.00	0.00	195.00
GENERAL TRUST FUND	T-13	1,003.38	0.00	0.00	1,003.38
Year Total:		1,198.38	0.00	0.00	1,198.38
Total Of All Funds:		347,659.02	0.00	0.00	347,659.02

Resolution
#2024-061

pulled from Consent Agenda

AUTHORIZATION FOR FINAL PAYMENT STAIR PROJECT

BE IT RESOLVED, that the Governing Body does hereby authorize Final Payment no. 3, for $6,443.01 and in addition, payment Maintenance Bond of $1,479.49 for a total of $7,922.50 to HM Company for services rendered in the Municipal Building front steps replacement project.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Bohinski						
Duffy						
Dzingleski						
Reid						
Stasi						

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 21, 2024.

____

MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION
2024-062

RESOLUTION AWARDING 2024/2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

WHEREAS, the Borough of Helmetta has been awarded by the Middlesex County, Community Development & Social Services of Office of Human Services: Community Development Block Grant (CDBG) an amount of $27,880 for 2024/2025.

WHEREAS The funds will be used to improve the public facilities (bathrooms) at the municipal building. In addition, will be ADA compliance.

WHEREAS, the Borough and Public Works will work with Center State Engineering to provide specification for the project.

WHEREAS, the Borough will post in the newspaper a Request for Proposal (RFP) for bids for the project.

BE IT RESOLVED by the Borough Council of the Borough of Helmetta will approve the commencement to CDBG for the new bathrooms.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 21, 2024.

MELISSA HALLERMAN
Municipal Clerk

RESOLUTION

#2024 – 063

APPOINTMENT OF INTERIM TAX COLLECTOR

I, Christopher Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council, do hereby appoint.

COLLEEN CASTRONOVA

As INTERIM TAX COLLECTOR for the Borough of Helmetta until the return of Tina McDermott. Ms. Castronova will start on March 12th and work every Tuesday from 1:30 pm to 4:00 pm at an hourly rate of $46.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the

M Hall

Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION

#2024 - 064

APPOINTMENT OF INTERIM BUSINESS ADMINISTRATOR

I, Christopher Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council, do hereby appoint.

MATTHEW CRANE

As INTERIM BUSINESS ADMINISTRATOR for the Borough of Helmetta until the position is filled. Mr. Crane will start on February 11th and will work no more than 8 hours per week, and receive an hourly rate of $35.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the

Melissa Hallerman
Municipal Clerk

RESOLUTION
#2024 – 065

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND BOROUGH ATTORNEY TO ACT AS AGENTS FOR THE BOROUGH OF HELMETTA FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2024

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the Borough of Helmetta; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the Borough of Helmetta under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Helmetta, that the Tax Assessor and Borough Attorney are hereby authorized to act as agents for the Taxing District without further governing body approval to:

(a) determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the Borough of Helmetta and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.

(b) resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the

M Hall

Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION

#2024-66

TEMPORARY EMERGENCY APPROPRIATION #1

WHEREAS, an emergency condition has arisen in the 2024 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A 40A:4-20 (Chapter 96,P.L. 1951 as amended) including this resolution totals $761,675.00 (seven hundred sixty-one thousand six hundred and seventy-five dollars) and;

NOW,THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A 40A:4-20:1 An Emergency Temporary Appropriation be and the same is hereby made for:

CURRENT FUND		
4-01-20-110-020	Mayor & Council OE	$1,000.00
4-01-20-110-023	Mayor & Council OE-Website Adm	$1,650.00
4-01-20-120-010	Municipal Clerk S&W	$12,000.00
4-01-20-120-020	Municipal Clerk OE	$3,000.00
4-01-20-701-010	Administrator S&W	$12,000.00
4-01-20-701-020	Administrator OE	$2,000.00
4-01-20-705-010	Finance S&W	$7,500.00
4-01-20-705-021	Finance OE	$7,000.00
4-01-20-705-025	Bank Services Charges	$500.00
4-01-20-706-020	Audit Services	$5,500.00
4-01-20-708-010	Tax Collection S&W	$3,000.00
4-01-20-708-021	Revenue Admin Tax Coll OE	$6,000.00
4-01-20-710-010	Tax Assessor S&W	$3,500.00
4-01-20-710-020	Tax Assessor OE	$1,000.00
4-01-20-711-020	Elections	$2,000.00
4-01-20-712-020	Legal Services OE	$17,000.00
4-01-21-720-010	Planning Board S&W	$1,500.00
4-01-21-720-020	Planning Board OE	$1,100.00
4-01-21-721-010	Zoning Officer S&W	$2,500.00

4-01-22-725-010	Code Enforcement S&W	$1,500.00
4-01-22-725-010	Code Enforcement OE	$1,000.00
4-01-23-730-020	Liability Insurance	$11,500.00
4-01-23-732-020	Worker's Comp Insurance	$11,500.00
4-01-23-733-020	Health Insurance Employee	$20,000.00
4-01-25-749-022	Fire OE	$13,000.00
4-01-25-749-022	Fire Dept. Communications	$4,000.00
4-01-25-752-010	Fire Prevention Bureau S&W	$2,000.00
4-01-25-752-020	Fire Prevention Bureau OE	$1,600.00
4-01-25-757-020	Municipal Prosecutor OE	$2,000.00
4-01-26-315-020	Vehicle Maintenance OE-DPW	$4,000.00
4-01-26-315-025	Lease-Purchase Vehicles	$1,000.00
4-01-26-765-010	Streets & Roads S&W	$25,000.00
4-01-26-765-020	Streets & Roads OE	$6,000.00
4-01-26-771-010	Recycling S&W	$2,500.00
4-01-26-772-020	Buildings & Grounds OE	$11,000.00
4-01-27-788-010	Animal Control S&W	$1,500.00
4-01-27-788-020	Animal Control OE	$500.00
4-01-28-795-020	Recreation OE	$4,000.00
4-01-28-796-020	Parks OE	$2,000.00
4-01-28-797-020	Senior Citizens OE	$2,200.00
4-01-31-825-020	Electricity	$6,000.00
4-01-31-826-020	Street Lighting	$5,000.00
4-01-31-827-020	Telephone Costs	$5,500.00
4-01-31-829-020	Natural Gas	$5,000.00
4-01-31-830-020	Fuel Oil Purchase	$1,000.00
4-01-31-831-020	Postage	$2,000.00
4-01-31-832-020	Copying	$2,000.00
4-01-31-833-020	Gasoline	$3,500.00
4-01-31-834-020	Office Supplies	$1,000.00
4-01-32-837-020	Landfill/Disposal Solid Waste	$16,000.00
4-01-36-845-015	Social Security	$10,000.00
4-01-42-855-010	Municipal Court S&W	$8,000.00
4-01-42-855-020	Municipal Court OE	$1,000.00
Interlocal		
4-01-43-746-031	Police Service-Jamesburg	$178,125.00
4-01-43-747-020	Spotswood EMS Services	$15,000.00
4-01-43-770-020	Trash Removal	$14,000.00
4-01-43-772-020	Woodbridge Animal Control	$2,000.00
4-01-43-785-020	Middlesex CO Board of Health	$5,000.00

4-01-43-786-020	Middlesex CO Recycling Program	$10,000.00
TOTAL CURRENT FUND		**$507,675.00**
WATER UTILITY FUND		
4-05-55-500-010	Water S&W	$20,000.00
4-05-55-500-021	Water Operating OE	$30,000.00
4-05-55-500-025	Purchase of Water	$70,000.00
4-05-55-511-024	Social Security System	$2,000.00
TOTAL WATER UTILITY FUND		**$122,000.00**
SEWER UTILITY FUND		
4-07-55-500-010	Sewer S&W	$20,000.00
4-07-55-500-021	Sewer Operating OE	$30,000.00
4-07-55-500-023	Monroe MUA Charges	$80,000.00
4-07-55-511-026	Social Security System	$2,000.00
TOTAL SEWER UTILITY FUND		**$132,000.00**
GRAND TOTAL		**$761,675.00**

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid		✓	✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 21, 2024

MH Hall

MELISSA HALLERMAN
Municipal Clerk

BOROUGH OF HELMETTA

Tina McDermott

TINA MCDERMOTT
TAX COLLECTOR

REPORT OF THE TAX COLLECTOR

MONTH OF: JANUARY

DATED: 2/13/2024

TAXES	2023	14,283.30
TAXES	2024	226,849.28
TAXES	2025	0.00
INTEREST		317.83
COSTS FOR TAX SALE		
LIEN REDEMPTION		
RECORDING FEES		
DUPLICATE CERT		
DUPLICATE BILL		
TAX SALE PREMIUMS		
TOTAL		241,450.41

ADJUSTMENTS

disabled disallowed	250.00
	250.00

CLOSING BALANCES

	DEBIT	CREDIT	NET	
2019	0.00	(38,011.10)	(38,011.10)	Kaplan
2023	0.00	87,236.87	87,236.87	
2024	(1,609.54)	2,768,705.84	2,767,096.30	
			2,816,322.07	

TAX COLLECTORS TRUST

	Ledger Bal	
PRIOR BALANCE	99,588.61	12/31/2023
DEPOSITS		Bank Int
	99,588.61	
DISBURSMENTS	0.00	
	0.00	
BANK BALANCE		Statement Balance

Waiting for new bank account information

Current Taxes Beginning		Receipts	2024 LEVY	Add/Omit	0.06	Refunds	Transfer	Srs & Vets	Srs & Vets	Lien	County Bd	Property	Cancel	Homestead	Balance
12/31/2023		Prepaid	PRELIM		Penalty	or Adjs.	Overpay	Allowed	Disallowed	Transfer	Judgments	Maint.	Resolution	Rebate	
		(54,683.58)	3,057,132.25					(11,000.00)							
	3,057,132.25	(54,683.58)		5,281.20			(3,284.29)	(500.00)	750.00						2,993,695.58
January	2,993,695.58	(226,849.28)							250.00						2,767,096.30
February	2,767,096.30														2,767,096.30
March	2,767,096.30														2,767,096.30
April	2,767,096.30														2,767,096.30
May	2,767,096.30														2,767,096.30
June	2,767,096.30														2,767,096.30
July	2,767,096.30														2,767,096.30
August	2,767,096.30														2,767,096.30
September	2,767,096.30														2,767,096.30
October	2,767,096.30														2,767,096.30
November	2,767,096.30														2,767,096.30
December	2,767,096.30														2,767,096.30
		(281,532.86)	3,057,132.25	5,281.20	0.00	0.00	(3,284.29)	(500.00)	1,000.00	0.00	0.00	0.00	0.00	0.00	2,778,096.30
2024 PREPAY TOTAL		54,683.58													

BOROUGH OF HELMETTA
2023
DELINQUENT TAXES AS OF: 1/31/24

DECEMBER				101,520.17
2023		Cash Recpts	adj	
JANUARY	101,520.17	(14,283.30)		87,236.87
FEBRUARY	87,236.87			87,236.87
MARCH	87,236.87			87,236.87
APRIL	87,236.87			87,236.87
MAY	87,236.87			87,236.87
JUNE	87,236.87			87,236.87
JULY	87,236.87			87,236.87
AUGUST	87,236.87			87,236.87
SEPTEMBER	87,236.87			87,236.87
OCTOBER				0.00
NOVEMBER				
BALANCE				$ 87,236.87

ORDINANCE #2024-01

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law (N.J.S.A. 40A:4-45.1 et seq.) provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Helmetta in the County of Middlesex finds it advisable and necessary to increase its CY2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 3.5% increase in the budget for CY2024 amounting to $40,218.85 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Helmetta, in the County of Middlesex State of New Jersey, a majority of the full authorized membership of this Governing Body affirmatively concurring, that in the CY2024 budget year, the final appropriations of the Borough of Helmetta shall, in accordance with this Ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to $40,218.85 and that the CY2024 municipal budget for the Borough of Helmetta be approved and adopted in accordance with this Ordinance; and

BE IT FURTHER ORDAINED that any amount authorized by this Ordinance that is not appropriated as part of the final CY2024 budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director of the Division of Local Government Services within five (5) days after such adoption.

ORDINANCE #2024-01
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: January 17, 2024
Recorded Vote
Motion made by Councilman Duffy
Second by Councilman Reid

Roll Call

	RECORDED VOTE			
	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				✓
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on First Reading
Dated: January 17, 2024

Melissa Hallerman, Municipal Clerk

Adopted: February 21, 2024
Recorded Vote
Motion made by Councilman Dzingleski
Second by Councilwoman Bohinski

Roll Call

	RECORDED VOTE			
	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on Second Reading
Dated: February 21, 2024

Melissa Hallerman, Municipal Clerk

Approval by the Mayor in this

C Slavicek, Mayor
Christopher Slavicek, Mayor
Borough of Helmetta